

DATA PRIVACY POLICY (GDPR)

INTRODUCTION

We appreciate the trust you place in MCD. The security of the sharing personal data is very important to us. We aim to respect and process your personal data with due care at all time.

The purpose of this policy is to inform you of the types of Personal Data we collect, use and protect.

We will also explain what rights you have with regards to your personal data and how you can exercise those rights.

This policy and its principles apply to personal identifiable information we ask for and that you provide. By this we mean information that directly or indirectly identifies you, such as your name, physical address, e-mail address, IP number or other contact details.

The following companies and websites are within scope for this privacy policy:

MCD SAS (Headquarter) Lieu-dit « le vieux château », 02300 Guny, France

Wuxi MCD Gasket Co., Ltd. 81 RenMin Road.

QiaoQi, XuXiaKe Town, JiangYin, JiangSu Province, P.R China 214408

MCD Gaskets Inc.

10000 North Central Expressway, Suite 400 Dallas, TX 75231 USA

Site Web : <u>HTTP://www.groupmcd.com</u>

COLLECTION OF PERSONAL DATA

We collect personal data:

- To initiate and complete commercial transactions with your company for the purchase of products or services;
- To fulfil a contract between your company and us;
- To manage any communication between you and us.

VISITING OUR WEBSITE

By accessing and browsing our web sites, we do not require personal identifiable information. We may collect limited non-personal identifying information your browser makes available whenever you visit a website. For example, your Internet Protocol address, browser language, geographical location data, date and time, and cookies. We use non-personal information to better understand user experience and interaction with the sites and to further improve our offerings and services.

SECURITY MEASURES

We aim to implement appropriate technical and organizational measures to protect your personal data against accidental or unlawful destruction, accidental loss or alteration, unauthorized disclosure or access and any other unlawful forms of processing. We aim to ensure that the level of security and the measures adopted to protect your personal data are appropriate for the risks presented by the nature and use of your personal data.



We restrict access to your personal data to our employees and suppliers who need to use the information in order to process it on our behalf, and who are contractually required to keep your personal data secure and confidential.

YOUR RIGHTS AS AN INDIVIDUAL UNDER THIS POLICY

Since we process your Personal Data you can exercise certain rights during specific circumstances.

In relation to your Personal data you may request to:

- Access your Personal Data (data subject access request)
- Rectify your Personal Data
- Erase your Personal Data
- Restrict the processing of your Personal Data
- Object to the processing of your Personal Data
- Withdraw your consent

All requests must be made in writing and be signed by you, and include information on name, address and, preferably, your e-mail address to verify your identity. Where the applicable law provides for an administrative fee for complying with such a request (including frivolous or excessive request) such a fee may be charged by MCD.

All valid requests will be dealt with in a prompt and proper manner and we will respond within no less than 30 days upon receiving your request.

To make your request, please contact <u>DPO@groupmcd.com</u>

CHANGES TO THIS NOTICE

MCD reserves the right to amend this policy from time to time. We expect most such changes to be minor, but there may be changes that are more significant. The date of the last modification is stated at the end of this document.

CONTACT

If you have any additional questions or wish to exercise your rights, please feel free to contact us any time at <u>DPO@groupmcd.com</u>

VERSION

This policy was published on 29th, May 2018